

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY HOUSING CORPORATION AND TEXAS CITY HOUSING FINANCE CORPORATION.

TEXAS CITY HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

NOVEMBER 2, 2022- 3:00 P.M.
CITY HALL COUNCIL ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. PUBLIC COMMENTS
3. NEW BUSINESS
 - a. Consider and take action on the election of Officers and the Oath of Officers.
 - b. Consider and take action on the Texas City Housing Finance Corporation Minutes for December 8, 2021.
 - c. Consider and take action on Resolution No. 2022-01, approving the actions of the Officers of the Texas City Housing Finance Corporation for the 2021-2022 fiscal year.
4. UPDATES
5. BOARD COMMENTS
6. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON OCTOBER 28, 2022 PRIOR TO 3:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Texas City Housing Finance Corporation

**Texas City Housing and Texas City Housing
Finance Corp Agend**

3. a.

Meeting Date: 11/02/2022

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the election of Officers and the Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

attachment

Oath- Chair

Oath-ViceChair

TEXAS CITY HOUSING FINANCE CORPORATION

CHARTER/ FILE NO. 601709 APPROVED BY SECRETARY OF STATE ON 3/25/82

PURPOSE: The Corporation is organized solely to implement the purposes of the Texas Housing Finance Corporations Act by assisting in carrying out or assisting in carrying out (including assistance by borrowing and lending funds) one or more housing project for elderly persons of low income located in the City of Texas City, Texas, and approved for assistance under Section 8 of the United States Housing Act of 1937, as amended.

TEXAS CITY HOUSING FINANCE CORPORATION- Five (5) directors will serve three-year (3) staggered terms. No limit on number of terms. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

<p>John Hackbarth, Chairperson Term Expires: 9/30/2023 drhackbarth@texasdentalhealth.com</p>	<p>Randy Dietel , Vice Chairperson Term Expires: 9/30/2023 randy@pilinginc.com</p>
<p>William T. Etheredge, III, Director Term Expires: 9/30/2025</p>	<p>Rev. Jerry Lee, Director Term Expires: 9/30/2023</p>
<p>Larry Edrozo, Director Term Expires: 9/30/2025</p>	<p>City Staff: Kyle Dickson, City Attorney Jon Branson, Executive Director of Management Services Laura Boyd, Director of Finance Rhomari Leigh, Board Secretary Justin Herter – Board Secretary Alternate</p>

OATH OF OFFICE

TEXAS CITY HOUSING FINANCE CORPORATION

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Chairperson of the Texas City Housing Finance Corporation, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

SWORN TO and subscribed before me by affiant on this 2nd day of November 2022.

Signature of Person Administering Oath

(Seal)

Rhomari Leigh
Printed Name

City Secretary
Title

OATH OF OFFICE

TEXAS CITY HOUSING FINANCE CORPORATION

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Vice-Chairperson of the Texas City Housing Finance Corporation, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

SWORN TO and subscribed before me by affiant on this 2nd day of November 2022.

Signature of Person Administering Oath

(Seal)

Rhomari Leigh
Printed Name

City Secretary
Title

**Texas City Housing and Texas City Housing
Finance Corp Agend**

3. b.

Meeting Date: 11/02/2022

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the Texas City Housing Finance Corporation Minutes for December 8, 2021.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

TEXAS CITY HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

MINUTES

DECEMBER 8, 2021 - 4:00 P.M.

CITY HALL COUNCIL ROOM

Texas City Housing Finance Corporation Board of Directors met on December 8, 2021, at 4:00 p.m. in the City Hall Council Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 4:28 p.m. by John Hackbarth with the following in attendance:

(1) ROLL CALL

Present: John Hackbarth, Chairperson
Rev. Jerry Lee, Director
William T. Etheredge, Director
Laura Boyd, Finance Director / Ex-Officio Member

Absent: Randy Dietel, Vice-Chairperson
Joe Kainer, Director

Staff Present: Jon Branson, Executive Director of Management Services
Rhomari Leigh, Board Secretary
Garrett McLeod, Economic Development Director
George Fuller, City Staff
Ryan McClellan, City Staff

Attendees: Henry Gomez, Resident

(2) NEW BUSINESS

- (a) Consider and take action on the election of Officers and Oath of Officers.

Motion by Director Rev. Jerry Lee, Seconded by Director William T. Etheredge to keep the same Chairperson (John Hackbarth) and Vice-Chairperson (Randy Dietel).

Vote: 3 - 0 CARRIED

- (b) Consider and take action on the Texas City Housing Finance Corporation Minutes for April 1, 2021.

Motion by Director Rev. Jerry Lee, Seconded by Director William T. Etheredge

Vote: 3 - 0 CARRIED

- (c) Consider and take action on Resolution No. 21-02, approving the actions of the Officers of the Texas City Housing Finance Corporation for the 2020-2021 fiscal year.

Motion by Director William T. Etheredge, Seconded by Director Rev. Jerry Lee

Vote: 3 - 0 CARRIED

(3) UPDATES

There were none.

(4) BOARD COMMENTS

There were none.

(5) ADJOURNMENT

Having no further business, Jerry Lee, made a motion to adjourn at 4:31 p.m.; the motion was SECONDED by William Etheredge, III. The meeting was adjourned.

Board Secretary
Texas City Housing Finance Corporation

Date Approved: _____

**Texas City Housing and Texas City Housing
Finance Corp Agend**

3. c.

Meeting Date: 11/02/2022

Approving Officers actions FY 22-23

Submitted For: Rhomari Leigh, City Secretary

Submitted By: Rhomari Leigh, City Secretary

Department: City Secretary

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 2022-01, approving the actions of the Officers of the Texas City Housing Finance Corporation for the 2021-2022 fiscal year.

BACKGROUND

Our City Attorney has recommended this resolution to validate the smaller items not budgetary in nature or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage of advertisement in a newspaper and approved within the budget.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

TEXAS CITY HOUSING FINANCE CORPORATION RESOLUTION

RESOLUTION NO. 2022-01

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE CITY OF TEXAS CITY HOUSING FINANCE CORPORATION DURING THE 2021 - 2022 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Housing Finance Corporation, duly held on November 2, 2022, consideration was given to approving the actions of the Officers of the Board of Directors of the Texas City Housing Finance Corporation during the 2021-2022 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY HOUSING FINANCE CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Texas City Housing Finance Corporation during the 2021-2022 Fiscal Year are hereby approved.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 2nd day of November 2022.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Housing Finance Corporation

ATTEST:

BOARD SECRETARY
Texas City Housing Finance Corporation