

NOTICE: ANY SUBJECT APPEARING ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED, MAY BE ACTED UPON BY THE BOARD OF DIRECTORS OF TEXAS CITY HOUSING CORPORATION AND TEXAS CITY HOUSING FINANCE CORPORATION.

TEXAS CITY HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING

AGENDA

DECEMBER 8, 2021- 4:00 P.M.
CITY HALL COUNCIL ROOM
1801 9th Ave. N.
Texas City, TX 77590

PLEASE NOTE: Public comments and matters from the floor are generally limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request To Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

1. ROLL CALL
2. NEW BUSINESS
 - a. Consider and take action on the election of Officers and Oath of Officers.
 - b. Consider and take action on the Texas City Housing Finance Corporation Minutes for April 1, 2021.
 - c. Consider and take action on Resolution No. 21-02, approving the actions of the Officers of the Texas City Housing Finance Corporation for the 2020-2021 fiscal year.
3. UPDATES
4. BOARD COMMENTS
5. ADJOURNMENT

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 1801 9TH AVENUE NORTH, TEXAS CITY, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND ON THE CITY'S WEBSITE ON DECEMBER 3, 2021 PRIOR TO 4:00 P.M., AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Texas City Housing Finance Corporation

Texas City Housing Finance Corp Agend

2. a.

Meeting Date: 12/08/2021

Submitted By: Rhomari Leigh, City Secretary

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the election of Officers and Oath of Officers.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Attachment

TEXAS CITY HOUSING FINANCE CORPORATION

CHARTER/ FILE NO. 601709 APPROVED BY SECRETARY OF STATE ON 3/25/82

PURPOSE: The Corporation is organized solely to implement the purposes of the Texas Housing Finance Corporations Act by assisting in carrying out or assisting in carrying out (including assistance by borrowing and lending funds) one or more housing project for elderly persons of low income located in the City of Texas City, Texas, and approved for assistance under Section 8 of the United States Housing Act of 1937, as amended.

TEXAS CITY HOUSING FINANCE CORPORATION- Five (5) directors will serve three-year (3) staggered terms. No limit on number of terms. Each Director shall hold office for the term for which he is appointed and until his successor shall have been appointed and qualified unless sooner removed. Meetings are held as required.

| | |
|--|---|
| John Hackbarth, Chairperson drhackbarth@texasdentalhealth.com | Randy Dietel , Vice Chairperson randy@pilinginc.com |
| William T. Etheredge, III, Director | Rev. Jerry Lee, Director |
| Joe Kainer, Director | City Staff: Kyle Dickson, City Attorney Jon Branson, Executive Director of Management Services Laura Boyd, Director of Finance Rhomari Leigh, Board Secretary Justin Herter – Board Secretary Alternate Garrett McLeod- Director of Economic Development |

Texas City Housing Finance Corp Agend

2. b.

Meeting Date: 12/08/2021

Submitted By: Rhomari Leigh, City Secretary

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on the Texas City Housing Finance Corporation Minutes for April 1, 2021.

BACKGROUND

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Minutes

TEXAS CITY HOUSING FINANCE CORPORATION
BOARD OF DIRECTORS MEETING

MINUTES

APRIL 1, 2021 - 10:00 A.M.

CITY HALL COUNCIL ROOM

The Texas City Housing Finance Corporation Board of Directors met on April 1, 2021, at 10:00 a.m. in the City Hall Conference Room, 1801 9th Avenue North, in Texas City, Texas. A quorum having been met, the meeting was called to order at 10:12 a.m. by Randy Dietel with the following in attendance:

(1) ROLL CALL

Present: Randy Dietel, Vice-Chairperson
Rev. Jerry Lee, Director
William T. Etheredge, Director
Laura Boyd, Finance Director / Ex-Officio Member

Absent: John Hackbarth, Chairperson
Genie Jennings, Director

Staff Present: Jon Branson, Executive Director of Management Services
Rhomari Leigh, Board Secretary
Ryan McClellan, City Staff
George Fuller, City Staff

(2) NEW BUSINESS

- (a) Consider and take action on the election of Officers and Oath of Officers.

The Board voted to keep the same officers in place. John Hackbarth will be the Chairperson and Randy Dietel to be Vice-Chairperson.

Motion by Director Rev. Jerry Lee, Seconded by Director William T. Etheredge

Vote: 3 - 0 CARRIED

- (b) Consider and take action on the Texas City Housing Finance Corporation Minutes for October 30, 2019.

Motion by Director William T. Etheredge, Seconded by Director Rev. Jerry Lee

Vote: 3 - 0 CARRIED

- (c) Consider and take action on Resolution No. 21-01, approving the actions of the Officers of the Texas City Housing Finance Corporation for the 2019-2020 fiscal year.

Motion by Director William T. Etheredge, Seconded by Director Rev. Jerry Lee

Vote: 3 - 0 CARRIED

(3) UPDATES

There were none.

(4) BOARD COMMENTS

There were none.

(5) ADJOURNMENT

Having no further business, Jerry Lee, made a motion to adjourn at 10:16 a.m.; the motion was SECONDED by William T. Etheredge, III. The meeting was adjourned.

Board Secretary
Texas City Housing Finance Corporation

Date Approved: _____

Texas City Housing Finance Corp Agend

2. c.

Meeting Date: 12/08/2021

Submitted By: Rhomari Leigh, City Secretary

Department: Management Services

Information

ACTION REQUEST (Brief Summary)

Consider and take action on Resolution No. 21-02, approving the actions of the Officers of the Texas City Housing Finance Corporation for the 2020-2021 fiscal year.

BACKGROUND

Our City Attorney has recommended this resolution to validate the smaller items budgetary in nature (under the threshold that requires board approval and budgeted item) or that typically do not need the Board's approval in a formal meeting such as a change order under the allowable percentage of advertisement in a newspaper and approved within the budget. Or items not budgetary in nature generally.

ANALYSIS

ALTERNATIVES CONSIDERED

Attachments

Resolution

TEXAS CITY HOUSING FINANCE CORPORATION RESOLUTION

RESOLUTION NO. 21-02

A RESOLUTION APPROVING THE ACTIONS OF THE OFFICERS OF THE BOARD OF DIRECTORS OF THE CITY OF TEXAS CITY HOUSING FINANCE CORPORATION DURING THE 2020 - 2021 FISCAL YEAR; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, at a meeting of the Board of Directors of the Texas City Housing Finance Corporation, duly held on December 8, 2021, consideration was given to approving the actions of the Officers of the Board of Directors of the Texas City Housing Finance Corporation during the 2020-2021 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TEXAS CITY HOUSING FINANCE CORPORATION THAT:

SECTION 1: All of the actions taken by the Officers of the Board of Directors of the Texas City Housing Finance Corporation during the 2020-2021 Fiscal Year are hereby approved.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 8 th day of December 2021.

CHAIRPERSON/VICE CHAIRPERSON
Texas City Housing Finance Corporation

ATTEST:

BOARD SECRETARY
Texas City Housing Finance Corporation