

## Footnotes

1. The library worked down two positions this month: the Young Adult/Public Services Librarian and 1 part-time shelver. Recruitment for two of these positions remains on hold due to the City-wide hiring freeze in place. Special permission was received to recruit and hire 1 part-time shelver position. This new employee started work in early October.
2. The library provided significant assistance to individuals seeking FEMA, Red Cross, and insurance help from Hurricane Harvey. Referral help for social services assistance and general community information was also provided at a significant level. Materials damaged or lost in Hurricane Harvey are still being adjudicated, but to date, the amount written off in lost materials has been about \$225.00.
3. Inventory, weeding and recovering/repair work started or continued on the following ongoing projects: Fiction, and E-picturebook collections, biography, and NF 500-641 collections. Inventory/weeding/repair was completed on the Mystery collection. The Board book collection, Fiction A-H and the NF 0-200 projects were basically completed.
4. Work continued on the Veterans Oral History – Vietnam era project.
5. Two vertical file folders were completed and catalogued.
6. Work continued on the clean-up from the move to Virtual Servers issues continue with firewall issues for in-house use of databases and ILL information. Preparation work has begun on the anticipated move to Virtual Desktop.
7. The library began purchasing action on two new online resources – Encyclopedia Britannica online and Tumblebooks for Children.
8. Preparation work began for a re-vamping of the Library's entire website.
9. Strategic planning continued for the creation of the Moore Memorial Strategic Plan FY 2019-FY 2021. A first draft Strategic Plan was circulated to Librarians for additional comments and suggestions.
10. The library completed the withdrawal of the Music Compact disc collection.